FOURTH QUARTER 2012 IFTA, INC. BOARD OF TRUSTEES MEETING OCTOBER 17 - 18

Board Members:

Scott Greenawalt	Oklahoma Corporation Commission
Ron Hester	Ontario Ministry of Finance
Garry Hinkley	Maine Bureau of Motor Vehicles
Hugh Hughson	British Columbia Ministry of Finance
Ric Listella	Oregon Department of Transportation
Patricia Platt	Kansas Department of Revenue
Sheila Rowen	Tennessee Department of Revenue
Chuck Ulm	Comptroller of Maryland
Stuart Zion	Colorado Department of Revenue

IFTA, Inc. Personnel:

Lonette Turner	Chief Executive Officer / Chief Financial Officer
Jason DeGraf	Information Services Director
Tom King	Webmaster
Amanda Koeller	Program Administrator
Debora Meise	Senior Director
Tammy Trinker	Events Coordinator

Guests:

Robert Pitcher	American Trucking Associations, Inc.
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Call to Order

Mr. Scott Greenawalt (OK), IFTA, Inc. Board of Trustees (Board) President, called the meeting to order. All Board members were in attendance. Mr. Robert Pitcher (American Trucking Associations, Inc.) also attended. Ms. Lonette Turner, IFTA, Inc. CEO/CFO informed the Board that the auditors, whom had previously been scheduled to attend the meeting to provide a review on the systems audits, would not be in attendance due to a last minute cancellation. Ms. Turner informed the Board that they only had minor recommendations following the SASE audit.

Approval of Minutes

2Q Board Meeting

The Board made corrections to the minutes as written. Mr. Greenawalt then asked for a motion to accept the amended minutes.

Motion: Mr. Garry Hinkley (ME) moved to accept the minutes as corrected. Ms. Sheila Rowen (TN) seconded the motion. The motion passed.

Board Actions by Email

The Board then reviewed the minutes of the Board Actions by Email. Mr. Greenawalt asked for a motion to accept the minutes as presented.

Motion: Ms. Patricia Platt (KS) moved to accept the minutes as written. Mr. Hugh Hughson (BC) seconded the motion. The motion passed.

Conference Call

The minutes from the May 14, 2012 Board conference call were then reviewed. Mr. Greenawalt asked for a motion to accept these minutes as written.

Motion: Mr. Hughson moved to accept the May conference call minutes as written. Mr. Ron Hester (ON) seconded the motion. The motion passed.

Consent Agenda

A Consent Agenda had been presented to the Board prior to the meeting which contained committee reports not requiring Board action. Committee reports on the agenda included Program Compliance Review, Dispute Resolution, Industry Advisory, Agreement Procedures, Attorneys' Section Steering, Information Technology Advisory, and the Law Enforcement committees. A Consent Agenda, it was explained, contains reports not requiring Board action and could be accepted as filed by the respective committee chairs. Mr. Greenawalt asked for a motion to accept the reports outlined in the Consent Agenda.

Motion: Mr. Hughson moved to accept the reports provided in the Consent Agenda. Mr. Ric Listella (OR) seconded the motion. The motion passed.

Clearinghouse Update

Mr. Jason DeGraf, Information Services Director of IFTA, Inc., presented an update on the Clearinghouse. British Columbia is preparing for entry into the Clearinghouse as a non-participating member on January 1, 2013.

When jurisdictions forward Interjurisdictional Audit Reports (IAR) with symbols in the file names, IFTA, Inc. must remove these symbols upon receipt. All member jurisdictions have been advised that the use of symbols in file names is not supported.

Mr. DeGraf informed the Board that IFTA, Inc. provided a brief systems overview to FMCSA regarding the possible upload of data to SAFER. IFTA, Inc. will not provide data to SAFER until non-CVISN states have approved such an upload. There are issues currently in the hands of FMCSA. Until word is received, IFTA, Inc. will take no further action.

Funds Netting

Mrs. Amanda Koeller, IFTA, Inc. Program Administrator, reported on funds netting. In May, a spike in total amount due occurred. This was the result of a data entry error by a member jurisdiction. After discussions by the jurisdictions most affected by the error, the total amount due was paid, and the error was reversed in the next transmittal.

Mrs. Koeller informed the Board that, since the inception of the Clearinghouse, the number of delinquent payments has dropped dramatically. There was a 61% drop in late payments in 2011 from 2010. Currently, only three jurisdictions have paid late in 2012. The Board then reviewed the 2014 Funds Netting Calendar.

Motion: Mr. Hinkley moved to accept the 2014 Funds Netting Calendar. Mr. Hughson seconded the motion. The motion passed.

This calendar will be posted to the secure IFTA, Inc. website.

IFTA, Inc. Website Update

Mr. Tom King, IFTA, Inc. Webmaster, provided a demonstration of changes to the IFTA, Inc. website. Mr. King noted the tax rate calendar for 2013 – 2014. This calendar allows for jurisdictions to better understand when the rate changes must be finalized and reported and when IFTA, Inc. will release the new quarterly matrices. The Program Compliance Review participation chart has been posted to the website.

An evaluation form for the 2012 IFTA / IRP Managers' and Law Enforcement Workshop was posted, and a link was provided to the workshop attendees. The second comment period for the 2012 ballots has recently concluded, and IFTA, Inc. is working to prepare the voting booth for the Commissioners. Upgrades were made to the Interjurisdictional Email Exchange. Mr. King reviewed how members will be able to select certain contacts as opposed to emailing all Commissioners, Assistant Commissioners, etc. With the use of a new feature, users can select particular persons instead of having to select all 58 jurisdictions and then deleting those that they do not need for the mailing.

Decal Specifications

Mrs. Debora Meise, IFTA, Inc. Senior Director, presented the 2014 IFTA decal specifications. Before approving the 2014 specifications, the Board discussed Wisconsin's request regarding the 2013 decal color. Wisconsin was concerned regarding a color variance and presented the issue to the Board to ensure that it would not be a review issue and be permissible. It was noted that the Board had, in previous years, approved a jurisdiction's request for a different shade from the color outlined in the decal specifications due to vendor requirements. Wisconsin was asking for permission to use "Process Blue" instead of the required Pantone Blue #299C.

Motion: Mrs. Platt moved to accept Wisconsin's request regarding the allowance of "Process Blue" instead of Pantone Blue #299C. Mr. Hester seconded the motion. The motion passed.

Kansas had also submitted concerns pertaining to the required elements of the 2013 decal specifications. The issues presented by KS focused on the cleaning of the decal and that their vendor had recommended the decals not be tested and cleaned to such extents. In regards to the issues outlined by Kansas, the Board believed that no action was required at this time. The 2014 IFTA decal specifications were then reviewed and amendments suggested by the Board.

Motion: Mr. Hinkley moved to approve the amended 2014 IFTA Decal Specifications. Mrs. Rowen seconded the motion. The motion passed.

IFTA Meeting Update

Mrs. Tammy Trinker, Office and Events Administrator for IFTA, Inc., announced that there were 87 persons in attendance at the 2012 IFTA / IRP Managers' and Law Enforcement Workshop. Sixty-one members from thirty-two jurisdictions and sixteen others from the industry and the general public attended. Additionally, representatives from the U.S. Federal Highway Administration (FHwA) and Federal Motor Carrier Administration (FMCA) of Mexico were in attendance.

Mrs. Trinker informed the Board that IRP, Inc. is hosting the 2013 IFTA / IRP Audit Workshop. This upcoming workshop will be held January 28-30 in San Antonio, TX. A link to the workshop registration has been provided on the IFTA, Inc. meetings calendar. The 2013 IFTA / IRP Managers' and Law Enforcement Workshop will be held October 23-25 in Mesa, AZ. The Silver Legacy hotel in Reno, NV will host the 2013 Annual IFTA Business Meeting. The dates of this meeting are August 21-22. The quarterly Board meetings in 2013 have all been scheduled as well. Dates of these meetings are January 15-16, April 16-17, and October 21-22 respectively.

2012 Ballot Update

Mrs. Meise provided an update on the 2012 ballot proposals. All of the sponsors have forwarded their ballots for the voting period. Four full track ballots and two short track ballots were submitted. The voting period for the short track ballots concludes 11/19/12 and the full track ballot voting period ends 12/19/12. It was noted that IRP, Inc. has five ballots open for vote. Voting will conclude on 10/18/12 for ballots 378 and 379 while ballots 380, 381, and 382 will be open until 12/3/12.

Program Compliance Reviews

Six program compliance reviews have been closed to date and three remain to be completed for 2012. In 2013 the Southeast Region will be reviewed. All twelve reviews have been scheduled. Two will be on-site reviews as requested by the jurisdiction.

Financial Report

Ms. Turner reported that IFTA, Inc. remains financially sound. Discussion was had regarding the payment of membership dues. There was a question of late penalties. The Board decided that members not paying within 90 days of the issuance of the invoice would lose their voting rights and be placed on inactive status. Prior to this, however, IFTA, Inc. would issue reminders to members that have not paid within 60 days of the invoice.

Reporting Hybrid Vehicles under IFTA

Mr. Hugh Hughson (BC) led a discussion regarding hybrid vehicles. It was noted that, currently, most of the dual fuel vehicles are smaller in nature and not qualified motor vehicles as defined by the IFTA. However, it was also stated that manufacturers are expanding into larger IFTA qualified motor vehicles. It was the decision of the Board that a working group be organized to review this issue. Mr. Hughson agreed to chair the working group. A report that was drafted by Mr. Pitcher will be reviewed, revised, and forwarded to the working group. This report focuses on the issues arising in the fuel taxation of natural gas. IFTA, Inc. will contact the recommended members and inquire as to their availability to participate. Additionally, a survey will be conducted of the membership to determine the level of awareness of the issues in question and whether there are processes in place to report these types of vehicles.

Implementation of Ballot 2-2010 Revisited

The Board then reviewed the implementation of FTFBP #2-2010. This ballot will amend the IFTA Articles of Agreement so that the interest rate to be used on the taxes due from fleets based in the US will fluctuate with the changes in the economy. Membership approved this ballot which becomes effective July 1, 2013. Concern had been expressed by Oregon that interest is a matter of substantive law and therefore not a part of IFTA. Oregon questioned whether or not the Board could delay the implementation until research has been conducted and reported on as to whether or not this issue should be handled through IFTA. Mr. Greenawalt explained that, as Board President, he would not be comfortable with the Board overturning a decision that membership as a body had previously approved. Rather, he explained, the issue should be presented to membership and not directly to the Board. Concluding their discussions, it was the Board's position that, in reference to Oregon's request to revisit the CBI, that the first option as outlined in their request was the original intent of the Board. This option stated, in part, that "the interest rate charged in an audit should reflect the interest rate in effect at the time of the under-payment." A correspondence will be issued to Oregon stating this and further inform the jurisdiction that the Board does not have the authority to override a decision of the membership.

Audit Committee Report

Mr. Ric Listella (OR), Audit Committee (AC) Board Liaison, presented this committee's report. The committee completed its review and prepared recommendations for changes to P600 and the Audit Manual. These recommendations were presented to membership during the Annual IFTA Business Meeting. During the business meeting there was a consensus that the changes are fundamental and should be carefully reviewed by all of the IFTA Standing Committees. As a result the committee asked the Board to form a Working Group comprised of at least one person from each Standing Committee to review the recommendations.

Motion: Mr. Listella moved to approve the Audit Committee's request for a Working Group. Mr. Hinkley seconded the request. The motion passed.

IFTA, Inc. will work with the AC chair to facilitate a conference call to staff the Working Group.

Re-Audit and Re-Examination Working Group Report

Mrs. Patricia Platt (KS) presented the Re-Audit and Re-Examination Working Group (RRWG) report. The working group has addressed all of the questions presented by the Board and amended the flowchart outlining a proposed audit process. Their work can now be forwarded to the AC for further scrutiny. The Board will respond formally to the RRWG thanking them for their time, effort, and due diligence and ask the working group to remain in existence while the AC reviews their data.

Commissioner Training Committee Report

Mr. Stuart Zion (CO) presented the Commissioner Training Committee (CTC) report. The committee has completed most of the charges assigned by the Board. However, the committee is losing three people and, as a result, has asked the Board for an extension on the deadline. The Board approved this request and extended the project deadline to the 2Q 2013.

Strategic Plan Review

Mr. Hester led the discussion regarding the Strategic Plan. The current plan was created in 1997. It was reviewed and revised in three other strategic planning sessions. The last one was held in 2008. The Board believes that a Strategic Planning Session is in order and asked IFTA, Inc. to look into a facilitator.

Several options were considered as to when to hold the planning session including the 1Q and 2Q 2013 Board meetings and following the 2013 Annual IFTA Business Meeting.

New Business and Closed Session

Some of the new business items discussed by the Board included the 30th anniversary of IFTA that will be next summer and special recognition certificates for outgoing committee chairs. Before closing the Board meeting, it was also noted that Ms. Cindy Arnold (NV), Agreement Procedures Committee (APC) Chair, has termed out and Ms. Trina Kluever-Pauli (WI) will be assuming the Chair position.

The Board went into a closed session for the purposes of discussing legal, personnel, and financial matters. During the closed session the Board discussed the budget and employee health insurance.

Motion: Mr. Listella moved to accept the amended budget and to adopt the Health Reimbursement Agreement. Mr. Zion seconded the motion. The motion passed unanimously.

IFTA, INC. and IRP, INC. COMBINED BOARD MEETING OCTOBER 1, 2012

IFTA, Inc. Attendees: IRP, Inc. Attendees:

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Scott Greenawalt (OK)	Robert Ide (VT), Region I
Ron Hester (ON)	Anita Wasko (PA), Region I, Vice-Chair
Garry Hinkley (ME)	John Poole (TX), Region II
Hugh Hughson (BC)	Jay Starling (AL), Region II, Chair
Ric Listella (OR)	Cathy Beedle (NE), Region III
Patricia Platt (KS)	Deann Williams (KS), Region III, Treasurer
Sheila Rowen (TN)	Gregg Dal Ponte (OR), Region IV, Secretary
Chuck Ulm (MD)	Arthur Farley (WA), Region IV
Stuart Zion (CO)	Sharon Crow (MD), Rotating Position, Region I
Lonette Turner (IFTA, Inc.), CEO/CFO	Shaun Hammond (AB), Canadian Representative
Debora Meise (IFTA, Inc.)	Stacey Stanton (AZ), AAMVA Representative
Amanda Koeller (IFTA, Inc.)	Kevin Park (UT), Past Chair
Tammy Trinker (IFTA, Inc.)	Paul Cooney, IRP, Inc. Legal Counsel
Robert Pitcher (ATA), Guest	Anna Amos (FMCSA), Board Advisor
	Lanny Gower (Con-Way), Board Advisor
	Vic Parra (United Motorcoach Assoc.), Board Advisor
	Carolina Rodriguez Quesney (SCT Mexico)
	Ron Foord (Canadian Council of Motor Transports Admin)
	Collin Mooney (Commercial Vehicle Safety Alliance)
	Tim Adams (IRP, Inc.), CEO
	Robin Murphy (IRP, Inc.),
	Claudia Rizzo Trapp (IRP, Inc.),
	Neil Schuster (AAMVA), Guest

Call to Order

Following the 4Q 2012 Board meeting, the IFTA, Inc. Board met with the IRP, Inc. Board of Directors. Those present at this combined meeting included the IFTA, Inc. Board members as well as all 11 of the IRP, Inc. Board of Directors. In addition, staff members from both IFTA, Inc. and IRP, Inc. were present as were members of IRP, Inc.'s Board Advisory Panel and legal counsel.

IRP, Inc. Transition Update

Mr. Tim Adams, IRP, Inc. CEO, updated the Boards on the IRP, Inc. transition. Mr. Adams explained that the decision for IRP, Inc. to transition away from AAMVA was based on a mutual decision to allow IRP, Inc. to become more independent. Many of the services that AAMVA provided for IRP, Inc. have been outsourced. Although IRP, Inc. does not, at this time, have a home office, the organization continues to provide a high level of service to its membership. The clearinghouse previously overseen by AAMVA has been moved to Celtic Systems and the service has continued without incident. Although there were dual nettings for both May and June, the processes have been working as expected since. IRP, Inc.

appreciates all that AAMVA has done for it in the past and is looking forward to a positive future of independence.

Proposed Combined Administrative Services

Ms. Turner spoke about the proposed combined administrative services between IFTA and IRP. Numerous conversations regarding shared services have transpired between the two organizations. Some of the services queried include shared phone lines, payroll and web services. IFTA, Inc. and IRP, Inc. continue to look into possibilities. No specific proposal has been presented to IFTA, Inc. at this time. Mr. Adams explained that IRP, Inc. continues to evaluate the services of interest to their membership and what is necessary to have and improve membership services in an efficient manner. When questioned as to IFTA, Inc.'s position of possibly partnering with IRP, Inc., Ms. Turner was in favor of such a proposal but stated that a more defined proposal must first be provided to better determine what IFTA, Inc. can provide. Additionally, Mr. Greenawalt expressed the Board's support of IRP, Inc. and realizes that there are great benefits to possibly combining service. Feedback from jurisdictions with one stop shops has supported shared administrative services. In the same respect, those with only one or the other do not always understand the need for sharing services. It was clarified that neither IFTA, Inc. nor IRP, Inc. was working towards joining the two organizations under one entity but rather they are working towards sharing some of the administrative services.

Combined Activities Update

The success of the first combined IFTA / IRP Managers' and Law Enforcement Workshop was discussed. 87 persons were in attendance which more than doubled the previous year's numbers. Attendees were asked to complete an online survey which will be available for completion until 10/23/12. The results collected thus far are very favorable. At this time the committees are working on the planning for the 2013 workshop. Mr. Adams encouraged IRP to become closer partners with the IFTA Law Enforcement Committee so that there will be an IRP presence on the existing committee.

In 2014 IFTA, Inc. will host the IFTA / IRP Audit Workshop while IRP, Inc. hosts the IFTA / IRP Managers' and Law Enforcement Workshop. Following a two year trial period, the Boards will review the results and make recommendations at that time for hosting responsibilities.

Webinars and Electronic Training

IRP, Inc. has developed a good method of conducting webinars and IFTA, Inc. hopes to learn from their experience to offer valuable webinars in the near future. IRP also conducts online certificate training. Mr. Jay Starling (AL), IRP, Inc. Board of Directors Chair, expressed an interest in pursuing training modules with webinar technology. It was generally felt that there were no limits in regards to presenting webinars. All that is needed is to determine the subject matter and procuring volunteers to present the webinar.

IFTA Audit Committee Project – Rewrite of P500 and P600

Mr. Greenawalt provided an update regarding the IFTA Audit Committee (AC) project concerning the rewrite of P500 and P600. The AC has asked the Board to establish a working group comprised of different representatives within IFTA to better review and generate possible ballot language. IRP invited IFTA to utilize their resources that were a party to the IRP audit ballot.

Quarterly Committee Conference Calls

The Boards then discussed a proposal to have IRP and IFTA quarterly committee conference calls. The success of the IRP and IFTA Audit Committees were cited. Currently both the IFTA and IRP Boards communicate by conference call on a quarterly basis and both Boards expressed an interest to continue doing so. It was expressed that both IRP and IFTA would benefit from a better understanding of each other's organizations and committees if quarterly combined conference calls were available. IFTA, Inc. will share with IRP, Inc. an outline of all its committees and their roles so that IRP, Inc. could also create an outline to be equally shared.

Continued and Expanded Partnerships

Discussions then focused on the continued and expanded partnerships of the organizations. Some of the organizations discussed included CVSA, FMSCA, Nlets, and SAFER. In reviewing SAFER data, concern was expressed for the provided data and those with access to the data. Jurisdictions uploading data as a part of their CVIEW could have the data displayed for any third party with access to SAFER.

Status of Mexico

The status of Mexico and its participation in IRP and IFTA was discussed. IRP has been working with Mexico with the assistance of the IRP International Committee to develop a plan for eventual Mexican participation in the plan. IRP's legal counsel is reviewing the issues brought up by IRP membership. Similar to Oregon, Mexico does not have a fuels use tax and will need to validate the direction as to whether they will enter into IRP and IFTA as a nation or as individual states. IFTA would be pleased to work alongside the International Committee to resolve issues related to the endeavor of Mexican participation within IFTA and IRP.

Membership Travel

Mr. Greenawalt inquired about IRP's jurisdiction travel policy when IRP, Inc. is paying for the expenses. Recommendations encouraging participation were offered. It was also suggested that participants be made aware that, should they not participate or attend the actual function that their superiors will be advised of their lack of attendance. IRP, Inc. will forward language to IFTA, Inc. that could be incorporated into the registration packet outlining what is covered and what is expected when the organization is paying for their travel.

Adjournment of Combined Meeting

Concluding the combined Board meeting, it was commented that the meeting had been beneficial and well received. In addition, it was a general consensus that the meeting was quite educational for both organizations. It had been recommended that both IRP and IFTA work to coordinate another joint Board meeting in the near future. Following the conclusion of the combined discussions, the IFTA, Inc. Board of Trustees adjourned from the meeting and the IRP, Inc. Board of Directors continued their Board meeting.

ACTION ITEMS RESULTING FROM THE 4Q12 BOARD MEETING ITEM ACTION 1-4Q12 IFTA, Inc. will post the approved 2014 Funds Netting Calendar on the website. 2-4Q12 IFTA, Inc. will respond to Wisconsin regarding Board action on its decal color request. 3-4Q12 IFTA, Inc. will draft a sponsorship policy for the Board's approval. 4-4Q12 IFTA, Inc. will request 2013 Annual Business Meeting topics from the membership. 5-4Q12 IFTA, Inc. will review and revise travel policies for FYE14 and future meetings. 6-4Q12 IFTA, Inc. will review policy for late payment of dues. 7-4Q12 Amanda Koeller will contact Cindy Anders-Robb regarding working group on natural gas vehicles and activities of the FTA Uniformity Committee. 8-4Q12 Amanda Koeller will assist Hugh Hughson to finalize membership on the working group on natural gas vehicles, including drafting of the charge from the Board and requesting current policies from the member jurisdictions. 9-4Q12 Amanda Koeller will follow up with Bob Pitcher regarding distribution of his paper on natural gas vehicles. 10-4Q12 Scott Greenawalt will respond to Oregon's request for a consensus board interpretation and its request that the Board consider taking action regarding implementation of FTFBP 2-2010. 11-4Q12 IFTA, Inc. will assist the Audit Committee in formation of its requested working group on P600 and A500. 12-4Q12 IFTA, Inc. will reformat and resend the RRWG flow chart to the Board members. 13-4Q12 IFTA, Inc. will add Chuck Ulm to the CTC as a Board Liaison. 14-4Q12 IFTA, Inc. will include a half-day Strategic Planning Session on the 1Q13 Board meeting agenda. 15-4Q12 IFTA, Inc. will provide certificates to committee chairs when they move to ex officio. 16-4Q12 IFTA, Inc. will look into items for the 30th anniversary of IFTA in 2013. 17-4Q12 The Board Liaisons will ask other committees for potential projects for ITAC. 18-4Q12 The Board will issue a charge to ITAC regarding considering technical solutions for the USDOT and license numbers. 19-4Q12 Ron Hester will forward travel medical insurance information to IFTA, Inc.

20-4Q12 IFTA, Inc. will work with IRP, Inc. to plan IFTA/IRP session at Spring CVSA Workshop.

ACTION ITEMS RESULTING FROM THE COMBINED BOARD MEETING WITH THE IRP, INC. BOARD OF DIRECTORS

ITEM ACTION IFTA, Inc. will work with IRP, Inc. to determine the best way to ensure IRP presence on the 21-4Q12 Law Enforcement Committee. 22-4Q12 IFTA, Inc. will send to Tim Adams the critique results from the Managers/Law Enforcement combined meeting. 23-4Q12 Possible Projects: Certificate Program (similar to IRP, Inc.) Training tools integrating with webinars (i.e. Joint Audit Training Webinars) **New Commissioner Webinars** 24-4Q12 IFTA, Inc. will work with IRP, Inc. to plan quarterly calls for committees with similar interests. Possibilities include: Peer Review/PCRC IFTA and IRP DRC IFTA and IRP ITAC 25-4Q12 IFTA, Inc. will work with IRP, Inc. to establish presence on the IRP International Committee. 26-4Q12 IFTA, Inc. will work with IRP, Inc. to draft a committee listing for both organizations including a brief committee description. 27-4Q12 Scott Greenawalt and Jay Starling will put together a group of jurisdictions to discuss with FMCSA the distribution of jurisdiction data. 28-4Q12 IFTA, Inc. will inquire of the border states the number of IFTA licenses issued to Mexican carriers during the pilot project. 29-4Q12 IFTA, Inc. will look at the reimbursement system utilized by IRP, Inc. at Bill.com.

30-4Q12 IFTA, Inc. will work with IRP, Inc. to plan a combined Board meeting session at the same time

next year.